

**ALLENVIEW HOMEOWNERS**  
**Board of Directors' Meeting**  
 Tuesday, December 21, 2021 at 6:30 PM  
 Daybreak Church

Board Member	Term	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.
VACANT	2022			V	V	V	V	C	V	V	V	
Jacob Fogarty	2022	X	A	X	X	A	X	A	X	A	X	
Bryan Simmons	2022	X	X	X	X	X	X	N	X	A	X	
John Burleson	2023	X	X	X	X	X	X	C	X	X	X	
VACANT	2023	X	X	X	X	X	A	E	V	V	V	
Marie Yagel	2023	X	X	X	X	A	X	L	X	X	X	
Alexandria Bowling	2024	X	X	X	X	X	X	L	A	X	A	
Lita Godoy	2024	X	X	A	X	A	X	E	X	X	A	
Emily Hansen	2024	X	X	X	X	X	X	D	X	X	X	
Trish Connolly	2022	A	A									
Lewis Reagan	2023	X	X	X	X	X	A					

X = Present, A = Absent, V = Vacant seat

Also in attendance: Joann Davis, administrative manager

1. **Call to order:** Meeting called to order by B. Simmons at 7:06 PM.
2. **Homeowner concerns:** none
3. **Approval of minutes from the November 2021 meeting:** Motion to approve the minutes by M. Yagel, J. Fogarty seconds, motion passes with all in favor.
4. **President's Report** – B. Simmons
  - a. A complaint will be filed for a homeowner who has not paid dues. Multiple notices were sent to the homeowner.
5. **Treasurer's Report** – J. Burleson
  - a. The financials were reviewed. We should be pleased with the operation of the Association and the planning with the processes.
6. **Committee Reports**
  - a. Architectural Control – J. Davis on behalf of L. Godoy
    - i. L. Godoy would like the board to approve Marie Clark as a new member of the ACC. J. Fogarty motions to approve Marie Clark as an ACC member, M. Yagel seconds, motion passes with all in favor.
    - ii. ACC requests
      - 1) 828 Allenvue submitted a request for a storm door replacement. ACC recommends approval. M. Yagel motions to approve, B. Simmons seconds, motion passes with all in favor.
      - 2) 2105 Foxfire Drive submitted a request for a new front door, storm door, and side panels. ACC recommends approval. M. Yagel motions to approve, B. Simmons seconds, motion passes with all in favor.
    - iii. Other
      - 1) 650 Allenvue is at the last stage of the fine policy and paying \$5/day for violations. The Board is in agreement to continue with the process.

- b. Recreation – E. Hansen
  - i. If we get snow, the recreation committee would like to do hot chocolate and snowman building in the park.
- c. Nominating – E. Hansen
  - i. E. Hansen has reached out to people about running for a seat on the Board of Directors.
- d. Audit – M. Yagel
  - i. The Board approved moving forward with the audit of 2021.
- e. Budget – J. Burluson
  - i. The budget committee met prior to the start of the regular meeting to discuss budgetary needs for the upcoming year. The committee is planning to meet again. Discussion has focused on the need to increase dues to meet the increase in expenses. The committee is looking at dues increase between 8-12%.
- f. Maintenance – B. Simmons
  - i. B. Simmons reached out to companies, who are scheduling out into summer of 2022. Many will not come out to even assess trees. B. Simmons will work on reaching out to other companies.
  - ii. Cameras to view the common ground, which is considered public area, were installed. Signs were ordered through Print-O-Stat to hang on the pool and tennis court fences, notifying people the area is under video surveillance. If there is an incident, the tape will be viewed by a board member. The Board is in agreement all board members should have a volunteer criminal background check. J. Davis will send current board members the link for that.
  - iii. There was discussion on the tennis courts. Recently, a lock was stolen and had to be replaced. The combination has been changed in the past when there have been issues.
  - iv. A homeowner emailed with a complaint about the landscapers, stating branches and leaves were left everywhere after they came through. Cars were also left covered in dirt. The homeowner then emailed a second time a week later with the same concern.
  - v. J. Burluson reached out to Four Season to review concerns about snow removal and prepare for upcoming snow removal.
- g. Publicity – M. Yagel
  - i. A draft of the newsletter will be provided at the January meeting.

**7. Manager's Report – J. Davis**

- a. A homeowner reached out to inquire about online payments for dues. J. Burluson said there is a cost to do online payments, so it will be a cost to the HOA or put back onto the homeowners. There are a lot of logistics to work through with the bank and the accountant's office. J. Fogarty will look into Express Pay and the cost monthly vs quarterly.
- b. There was a gold Honda CR-V reported in an unmarked parking space with expired stickers. A letter was sent to the owner requesting the vehicle be removed or brought into compliance. The vehicle was removed by the owner.
- c. A postcard will be mailed to homeowners to inform them of open board seats for the election and direct them to the website for the information form.

**8. Meeting Adjourned:** M. Yagel motions to adjourn the meeting and enter into executive session, J. Fogarty seconds, motion passes with all in favor. Meeting adjourned at 8:03 PM on December 21, 2021.

**Next Meeting:** January 25, 2021 at 6:30 PM, Daybreak Church